

Republic of the Philippines
LOCAL GOVERNMENT ACADEMY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LOCAL GOVERNMENT ACADEMY in the CSC website:

DONNA JEANNE M. YARCIA

HRMO

Date: 28-Nov-18

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer III	LGAB- LGOO3-1- 1998	15	29,010.00	Bachelor's Degree	80 hours of training in Local Governance Operations & Planning	1 year of relevant experience	Career Service Professional (Second Level Eligibility)		LGA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 8, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

THELMA T. VECINA, CESO IV

Officer-In-Charge

8F Agustin I Bldg. F. Ortigas Jr Road, Ortigas
Center Pasig City

lgahrmu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.